



MEMORANDUM

To: Respondents

From: Valerie H. Gray, P.E., Executive Director, Public Works
Jeff Edmonds, P.E., Director, Capital Programs
Jerry Shoemaker, P.E., Senior Program Manager

Date: September 15, 2015

Subject: Request for Qualifications (RFQ) No. 2015-09
CCIA Professional Services for CIP Projects
Step 2- Review and Evaluation of Statement of Qualifications
(SOQ) and Submittal Package

BACKGROUND: The Selection Committee has completed Step 2 – Review and Evaluation of SOQ and Submittal package for RFQ No. 2015-09. The following three (3) respondents will proceed to **Step 3 - Presentation and Interview**. Each short-listed respondent will receive a separate interview letter advising of the specific date and time of interview. In alphabetical order they are:

- Garver, LLC.
- KSA, Inc.
- RS&H, Inc.

Please note: This memo does not constitute final selection of respondents for RFQ No. 2015-09 CCIA Professional Services for CIP Projects.