

EXHIBIT NO. 11

PROJECT
CHECK LIST

PROJECT CHECKLIST

Project Name: _____

Project No.: _____

Date: _____

(60% 90%) Submittal (circle one)

Review the following checklist and respond "Yes", "No", or "N/A" (not applicable):

_____ Has a Plan Executive Summary been completed and attached as per Section 6.3?

_____ Has a Drawings Review Checklist been completed?

_____ Does this design reflect the project's scope of work?

_____ Will additional easements or right-of-way (ROW) be required?

_____ ADA Compliance?

_____ What permits will be required? State here: _____

State here: _____

State here: _____

_____ Have the permits been prepared and submitted to the city?

_____ Is the site platted, so that it can be built on?

_____ Are there special environmental issues involved?

_____ Is this project affected by a floodplain?

_____ Are there any special site requirements?

_____ Are adequate power/utilities available at/near the site?

_____ Have all the existing utilities and facilities been located and indicated on the plans?

_____ Have all the existing City-owned utilities been contacted?

_____ Wastewater

_____ Water

_____ Storm Water

_____ Gas

_____ Streets

_____ Will existing and/or future utilities and facilities have an effect on this design?

_____ Which regulatory agencies need to review these plans?

State here: _____ Contacted : (Name, Phone No.) _____
State here: _____ Contacted : _____
State here: _____ Contacted : _____

_____ Which private utility or service agencies need to review these plans?

_____ Southwestern Bell Contacted : (Name, Phone No.) _____
_____ Central Power & Light Contacted : _____
_____ Fiber Optics Contacted : _____
_____ Other Contacted : _____
_____ Other Contacted : _____
_____ Other Contacted : _____
_____ Other Contacted : _____
_____ Other Contacted : _____
_____ Other Contacted : _____
_____ Other Contacted : _____

_____ Any special construction sequencing required?

_____ Will existing facilities remain in service during construction?

_____ Any project soil disposal requirements and/or sites?

_____ Soil exploration required?

_____ Hazardous material disposal requirements?

_____ Any materials to be salvaged and stored or delivered to City?

_____ Any contractor lay-down or material areas available?

_____ Any special requirements to be incorporated into the project (OSHA trench safety, traffic control, storm water pollution protection)?

State here: _____
State here: _____
State here: _____

_____ What building codes affect this project?

State here: _____
State here: _____
State here: _____

_____ Design calculations submitted? (As required and attached)

_____ Equipment information or selections submitted?

Submitted by: _____
(Firm Name)

(Individual), P.E. Date: _____

Reviewed by: _____ Date: _____
(City Representative), P.E.

EXHIBIT NO. 12

DRAWING REVIEW
CHECK LIST

DRAWINGS REVIEW CHECKLIST

Project Name: _____

Project No.: _____

Date: _____

(60% 90%) Submittal (circle one)

Review the following checklist and respond "Yes", "No", or "N/A" (not applicable):

_____ Are the proposed improvements shown correctly and satisfactorily, in accordance with *City of Corpus Christi Plan Preparation Standards*?

_____ Are dimension and clearance interfaces between various discipline drawings correct?

_____ Have comments on previous red-lined review sheets been incorporated?

_____ Have previous red-lined review sheets been submitted with this review?

_____ Is material selection proper?

_____ Are the items constructible as shown?

_____ Are dimensions included, correct, and consistent?

_____ Do drafting technique conform to the standards specified in the *City of Corpus Christi Plan Preparation Standards*?

_____ Are survey control monuments clearly indicated?

_____ Are the drawings legible, clearly delineating proposed work from existing elements?

_____ Is a title sheet provided?

_____ Do the titles and drawing numbers agree with the title sheet's index list?

_____ Are all drawings listed correctly in the contract documents?

_____ Are the title blocks completed?

_____ Has the appropriate person(s) approved the drawings for submittal?

_____ Have the drawings been marked or sealed as required by law?

_____ Do legends indicate all symbols used on drawings?

_____ Are adequate construction and general notes used?

_____ Are adequate and clear details used?

_____ Are there north arrows on all plan views?

_____ Does each drawing and detail have a scale noted?

_____ Are bid items clearly stated?

_____ Is there an adequate scope of work cited in paragraph A-3 of the Special Conditions, and does this match the description in the Notice to Bidders?

_____ Are all finished floor elevations indicated clearly?

_____ Are boring logs exhibited in the contract documents?

Submitted by: _____
(Firm Name)

_____ Date: _____
(Individual), P.E.

Reviewed by: _____ Date: _____
(City Representative), P.E.